

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 JULY 18, 2023  
 REGULAR SESSION MEETING @ 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:32PM**

Dr. Swabb	P	Mrs. Brewer	P	Mr. Besecker	P	Mr. Manuel	P	Mrs. Hill	P
--------------	---	----------------	---	-----------------	---	---------------	---	--------------	---

**BOARD PRESIDENT'S REPORT:**

A. Welcome

**This meeting will be broadcasted. In person meeting will be held in Room 404.**

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Mr. Besecker; Second: Mrs. Brewer

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

- C. June 20, 2023 - Approval of Minutes of Records Retention Meeting
- June 20, 2023 - Approval of Minutes of Regular Meeting

Motion: Mrs. Brewer; Second: Dr. Swabb

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

***MOTION PASSED 5-0  
 RESOLUTION NO 064-2023***

## ADMINISTRATIVE REPORTS

### A. Mrs. Maria Brewer, Upper Valley CC update –

- Schedule pickup for Upper Valley Career Center is August 15, 2023
- Junior's first day of school is August 17, 2023
- Senior's first day of school is August 18, 2023

### B. Mr. Joe Hurst, Superintendent –

- Track is open to walkers and some of the teams are using it now.
- Grass is growing and being cared for to aid in its use this fall
- Concession stand (STEM) project is being reviewed for funding
- Brand new bus delivered, 1<sup>st</sup> EV transit bus in state of this type
- New gym speakers are being installed
- Safety Town with 17 students
- New commissioner needed for WOAC Conference

### C. Mrs. Carla Surber, Treasurer –

- Yearend Cash Balances were down due to the project in the district but money will be forthcoming.
- Bradford Schools has been in existence for 150 years and the district will plan a celebration of the sesquicentennial

## PUBLIC PARTICIPATION - None

### FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 22). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – June 2023
2. Check Register – June 2023
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Treaty Supply	\$0	\$59.01
<b>Bill Sturwold</b>	\$0	\$210.00
NFHS Learning Ctr, <b>Mandi Hansen</b>	\$0	\$170.00
VPP	\$138.84	\$371.17
D&M Fencing	\$55,140.00	\$55,585.24

4. Recommend approval of Transfers and Advances for the month:

Transfer of \$30,000.00 from 001 General Fund to 300-9500 Athletic

Advances from the General Fund to the following funds:

Funds	Amount Advanced
572-9324 Title I	\$97,092.07
590-9324 Title II-A	\$18,979.38
584-9324 Title IV	\$10,000.00
516-9324 Title VI-B	\$126,434.68
587-9324 Early Childhood SE	\$1,096.33
599-9221 CLSD	\$18,681.97
599-9922 REAP 9922	\$33,916.50
599-9923 REAP 9923	\$39,114.00

5. Recommend approval of Permanent appropriations for necessary amendment.
6. Recommend approval of an IDEA Early Childhood Special Education grant in the amount of \$1,096.33.
7. Recommend revision of the contract with the Auditor of State, Resolution 056-2023 Item #16 from \$1,980.00 to \$2,475.00 due to price increase.
8. Recommend accepting an additional \$40.10 per building for K12 Network Subsidy recipients for funding year 2023.

Motion: Mr. Manuel; Second: Mr. Besecker

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
-----------	---	-----------	---	-------------	---	--------------	---	------------	---

***MOTION PASSED 5-0  
RESOLUTION NO 065-2023***

**OLD BUSINESS - None**

**NEW BUSINESS**

*Consent Items (items 1 through 14). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:

- A. Resignations - **Taven Leach** - Half-Time JH Assistant Football Coach (effective immediately)  
**Robert Grillot** - 3rd Grade Teacher effective at the end of the 2022-2023 school year

- B. Employment - Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2023-2024 school year:

**Josh Siedling** - Half-Time JH Assistant Football Coach

Certified Personnel - One (1) Year Contract for the 2023-2024 school year:

**Angela K Griffith** - 3rd Grade Teacher

2. Recommend approval of a contract with the Darke County ESC for the following contracted services in the amount of \$408,776.14:

- Special Education Preschool Classroom Services
- Special Education MD and ED Classroom Services
- Mental Health Services
- ESC Hired staff working at the district including teachers and aides
- Interpreter, Audiology, Orientation and Mobility, Vision Impaired, Deaf Hearing-Impaired services
- Other Miscellaneous Services Agreed to by the Superintendents

3. Recommend correction to **Ryan Hudelson's** contract, which is a reassignment from Assistant Varsity Football Coach to Head Varsity Football Coach. Emergency action under the authority of the Superintendent was taken to correct pay on June 28, 2023, in order to pay within the fiscal year correctly. Proper contracts were issued and this board resolution will correct all actions necessary to comply with proper payment.

4. Recommend approval for tuition reimbursement for **Megan Unthank** in the amount of \$200.00 for the following course completions at American College of Education:

Focus on Phonics for Effective Reading, Writing, and Spelling Instruction - 3 Semester Hours

5. Recommend approval of a grant from the Darke County Endowment For The Arts Inc. for the purchase of materials and equipment for teaching glass fusing in the amount of \$1,000.00.

6. Recommend approval of a contract (if needed) with Ansonia Local Schools to transport Bradford student (s) to Franklin Monroe Junior High School. The cost to transport the student(s) will be evenly divided between the schools involved with approximate values set at \$80.00 per day or \$1,600.00 per month from Bradford to Franklin Monroe. Each district will share the cost with Bradford Exempted Village School District paying Ansonia Local Schools approximately \$533.33 per month for transportation services.

7. Recommend reinstating any health benefits to full-time drivers that were available on July 18, 2022 (changed by resolution #065-2022).
8. Recommend approval of the technology repair fees remain the same for the 2023-2024 school year:

Broken or damaged screen replacement - \$50.00  
 Broken or damaged keyboards - \$50.00  
 Replacement cost for Chromebook and/or charger at current fair market value as set by District Administration  
 All other repairs at replacement cost plus labor

9. Recommend approval for gate admission for athletics as set by WOAC, along with additional district set passes as attached:

Ticket/pass prices	
Varsity - \$7.00	Varsity Football - \$7.00
Junior Varsity Only \$5.00	Freshman Only - \$5.00
Middle School - \$5.00	Middle School Tourney - \$5.00

Individual Adult Pass per person - \$85.00  
 Student Pass - \$25.00 (all students BG-12 will need pass)  
 Bradford Senior (60+) - Free if live in District (must come in to get pass) (\$25.00 if live out of District)

10. Recommend approval of the use of Bradford Board of Education bus(es) including driver (s) during the community event sponsored by Summer Smiles, Inc. This is for transporting predominantly Bradford students during July/August 2023 within the local area. Fees associated with fuel, bus maintenance, and drivers will be incurred by the Bradford Exempted Village School District as an exception to school board policy 8651.
11. Recommend changing the substitute teacher license requirements per the Ohio Department of Education requirements and the Darke County ESC guidelines beginning the 2023-2024 school year as allowed by Ohio Statute.
12. Recommend approval for request for early graduation for **Jayda O'Neal**, pending completion of all graduation requirements. She will participate in graduation activities with the class of 2024.
13. Recommend a used van purchase at the discretion of the superintendent and treasurer not to exceed \$45,000 pending legal approval. The Board of Education wishes to waive all policy with regard to bidding and furthermore recognizes that the vehicle is not classified as a school bus under ORC 3313.172, 3327.08. The purchase is not subject to state or federal bidding requirements. The van will be adequately equipped to meet specifications of the ORC with regard to proper transport of students and others for extracurricular activities and associated transport. This resolution will allow administration to purchase a new (June meeting) OR a used van adequate to transport students utilizing a driver with a valid van license.
14. Recommend a contract with the Miami County Educational Service Center to supply 20 days of gifted services in the amount not exceed \$10,547.60 for the 2023-2024 school year.

END OF CONSENT AGENDA

**WHEREAS** this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

**WHEREAS** this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

Motion: Mrs. Hill; Second: Mrs. Brewer

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

**MOTION PASSED 5-0**

**RESOLUTION NO 066-2023**

15. Recommend an amendment to the contract with Bensman Welding due to additional fabrication needed as a result of the Miami County Regulations for an additional \$2,500.00. This contract was previously approved on Resolution 041-2023, on April 18, 2023, for \$6,231.18, and reapproved on Resolution 050-2023 on May 16, 2023 for \$7,500.
16. Recommend approval of a contract with Bruns Consulting LLC for the design of three additional charging stations, transformer and infrastructure for the bus barn. This is the result of the grant funding through AES Ohio not to exceed \$1,200.00.
17. Recommend approval of a contract with Jon Flora Construction to move the current "home" bleachers from the old football field to the new football stadium not to exceed \$15,000.
18. Recommend approval of a contract with Wagner Paving to pave additional parking spaces around the bus barn not to exceed \$13,000.
19. Recommend approval of a contract with EV Connect for the purchase of one (1) Zerova DCFC DS60 Dual Port 60KW Fast charger with 23 ft cables and one additional PowerCharge Level 2 dual port charger with shipping and software not to exceed \$46,401.40 paid through the AES Ohio Grant (as previously quoted in earlier investigation).
20. Recommend approval of a contract with EV Connect for the purchase of one PowerCharge single port 32A charger, wall mount, shipping and software not to exceed \$2,975.00 for immediate installation and paid through the AES Ohio Grant (as previously quoted in earlier investigation)

21. Recommend giving the authority to the superintendent and treasurer to hire an engineer/architect to begin planning a STEM building complete with restrooms and food preparation capabilities. This is contingent on gaining ESSER funding and quotes for services that do not exceed the legal limit of \$25,000 (no statutory interview process is needed)
22. Recommend approving a deduction change order (#2B-1) to A&B Asphalt in the amount of \$15,625 for work deleted from the scope of the project

Motion: Mr. Manuel; Second: Mrs. Hill

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

***MOTION PASSED 5-0***  
***RESOLUTION NO 067-2023***

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

(G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

(G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

(G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

(G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

(G) (5) Matters required to be kept confidential by federal law or rules or state statutes

(G) (6) Specialized details of off security arrangements

Motion: Mr. Besecker; Second: Mrs. Brewer

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

***MOTION PASSED 5-0***  
***RESOLUTION NO 067-2023***

**ENTER EXECUTIVE SESSION at: 6:55PM**

**EXIT EXECUTIVE SESSION at: 7:24PM**

23. Recommend renewing Carla Surber's employment contract as agreed upon.

Motion: Mrs. Brewer; Second: Mr. Manuel

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

***MOTION PASSED 5-0***  
***RESOLUTION NO 068-2023***

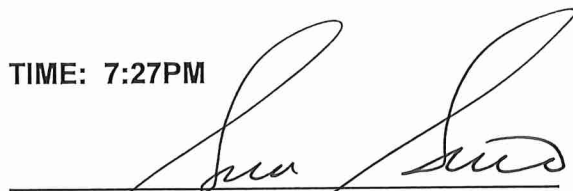
**ADJOURNMENT**

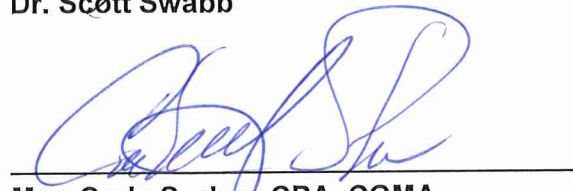
Motion: Mr. Besecker; Second: Dr. Swabb

Mrs. Hill	I	Dr. Swabb	I	Mrs. Brewer	I	Mr. Besecker	I	Mr. Manuel	I
--------------	---	--------------	---	----------------	---	-----------------	---	---------------	---

***MOTION PASSED 5-0***

**TIME: 7:27PM**

  
\_\_\_\_\_  
Dr. Scott Swabb

  
\_\_\_\_\_  
Mrs. Carla Surber, CPA, CGMA